Appendix B: AIM Enrollment End Status Codes

CODE	NAME	DEFINITION	EXAMPLE	ACTION
100	End of year, returning to same school next year	A student exits school at the end of the school year and is expected to re-enroll in the same school at the beginning of the next year.	Student is moving from grade 01 to grade 02 in the same school.	End Date is the last date of school. End Status is 100: End of year, returning to same school next year.
			A High School senior is one credit short of meeting the graduation requirements.	End Date is the last day of school. End Status is 100: End of year, returning to same school next year.
			A High School senior is one credit short of meeting the graduation requirements and will take summer courses to complete requirements.	End Date is the last day of school. End Status is 100: End of year, returning to same school next year. Once the student completes the graduation requirements, change the End Status to 400: Graduated, and enter Diploma Date (date on the diploma or the last day of school), Diploma Type and Diploma Period (how long it took a student to graduate from first entry into 9th grade) on the Graduation Tab.
105	Change in grade level during regular school year	A student who changes grade level during the school year.	A student enrolls in 1st grade and later it is determined that Kindergarten is a better fit.	End date is the last date of attendance in the prior grade. End Status is 105: Change in grade level during regular school year. Start date is the first day in the new grade level.
			A high school student earns enough credits at the end of a semester to advance to the next grade level.	End date is last day of the first semester. End Status is 105: Change in grade level during regular school year. Start Date is the first date of the second semester.
110	Promoted to another school in the same district	A student who enters another school after successful completion and promotion from the highest instructional level of the current school to the next higher level. Example: 8th grade student enters High School when promoted to grade 9.	Student is moving from Elementary school to Middle school in the same district or moving from Middle school (grade 08) to High school (grade 09) in the same school system.	End Date is the last date of attendance in the school year. End Status is 110: Promoted to another school in the same district.

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CODE	NAME	DEFINITION	EXAMPLE	ACTION
120	Transfer to a public school in the same district	A student who transfers to a public school that is located within the administrative boundaries of the same local education agency.	District has two K-6 schools and the student moves from one school to another between grades 04 and 05.	End Date is the last date of attendance. End Status is 120: Transfer to a public school in the same district.
140	Transfer to public school in another district in MT	A student who transfers to a public school that is located within the administrative boundaries of another local education agency in the state of Montana.	Student moves from Helena Public Schools to Missoula Public Schools.	End Date is the last date of attendance. End Status is 140: Transfer to a public school in another MT district.
			Student is attending a small, rural school and transferred to a High School in another town or city.	End Date is the last date of attendance. End Status is 140: Transfer to a public school in another MT district.
150	Transfer to a MT state-funded school	A student who transfers to a state-funded school.	Student leaves school to attend Department of Correction (Youth) or MT School for the Deaf.	End Date is the last day of attendance. End Status is 150: Transfer to a state-funded school.
160	Transfer to a private school in the state	A student who transfers to a private school in Montana.	Student leaves to attend a private school in Montana.	End Date is the last day of attendance. End Status is 160: Transfer to a private school in the state.
170	Transfer to a home school in the state	A student who transfers to a home school in Montana.	Student is in grade 8, but not continuing their education for religious or cultural reasons.	If the student registers with the County Superintendent, End Status is 170: Transfer to a home school in the state.
			Student is in grade PK-12, but student transfers to home school.	If the student registers with the County Superintendent, End Status is 170: Transfer to a home school in the state.
175	Transfer to Montana Youth ChalleNGe	A student who transfers to Montana Youth ChalleNGe	Grade 10 student leaves a public school to attend Montana Youth ChalleNGe and requests to sit for the HiSet test.	End Date is the request date and End Status is 175: Transfer to Montana Youth Challenge.
			Grade 10 student leaves a public school to attend Montana Youth ChalleNGe.	End Date should be the student's last day of attendance and the End Status is 175: Transfer to Montana Youth Challenge.

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Appendix B: **AIM Enrollment End Status Codes**

CODE	NAME	DEFINITION	EXAMPLE	ACTION
180	Transfer to a school out of state	A student who transfers to any type of school out of state.	Student moves from a Montana school to another school out of state.	End Status is 180: Transfer to a school out of state. End Date is the last day of attendance.
			Student moves to Colorado in July – school receives records request in August.	End Date is the last date of attendance in the previous year. End Status for the prior year is 180: Transfer to a school out of state. If an ensuing year enrollment was created, it must be deleted.
190	Transfer out of the country	A student not military connected, transfers to a school out of the country (does not include American foreign exchange students)	A student moves to Canada and continues their education in that country	End Date is the last day of attendance. End status is 190: Transfer out of the country. If a US student is an leaving for a foreign exchange program, use End Status 220: Enrolled in a foreign exchange program.
210	Medical care or treatment, eligible to return	A student has a medical condition or is in drug treatment or rehabilitative center and not receiving educational services, but is eligible to return to school.	Student leaves school and receives short-term, inpatient treatment at an in-state or out-of-state facility.	The End Date should be the student's last day of attendance and the End Status is 210: Medical care or treatment, eligible to return.
220	Enrolled in a foreign exchange program	A student who has left to participate in a foreign exchange program and is no longer attending school.	A student who is a US Citizen enrolls in a foreign exchange program.	The End Date should be the student's last day of attendance and the End Status code is 220: Enrolled in a foreign exchange program.

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CODE	NAME	DEFINITION	EXAMPLE	ACTION
230	Enrolled in an early admissions college program	A student who has left to enroll in an early admissions college program and is no longer attending school.	There are currently no early admissions college programs in Montana.	The End Date should be the student's last day of attendance and the End Status code is 230: Enrolled in an early admissions college program.
240	Withdrawn, under age for compulsory school attendance	Students are under the age for compulsory attendance and are withdrawn from the school.	Student is enrolled in preschool or kindergarten or PK. Parent makes the decision to discontinue educational services.	The End Date should be the student's last day of attendance and the End Status code is 240: Withdrawn, under age for compulsory school attendance.
250	Expelled, eligible to return	The student is expelled by an action of the school board of trustees from all school settings for the duration of the expulsion and is expected to re-enroll prior to the official fall count date of the next school year.	Student is expelled and cannot attend school, but is expected to return before the official fall count date of the next school year.	The End Date should be the student's last day of attendance before expulsion and the End Status is 250: Expelled, eligible to return. If the student does not re-enroll they are considered a dropout. If the student is receiving special education services during the period of expulsion, create a new enrollment with an N: Special Ed Services Service Type.
260	Unknown (grades PK-6)	Students in grades PK-6 who exit school for an unknown reason. These students are not considered dropouts.	Student finished the previous school year with the intent of re-entry in the fall, but the student does not show, and no request for records is received.	Modify End Status for the student's previous year's enrollment record to 260: Unknown (grades PK-6). Delete any enrollment created in the ensuing year.
295	Subsequent re-enrollment after dropout	Student in grades 7 – 12 dropped out, but re-enrolled and returned to school prior to September 30th of the following year. These students are not considered dropouts.	11th grade student leaves school for a period, re-enrolls into school BEFORE September 30th of the following year.	Change the student's dropout enrollment record End Status to 295: Dropped out, subsequent re-enrollment and remove the Dropout Reason. Create a new enrollment with a start date of the first day of attendance with a Start Status of 03: Re-entry to the same school after withdrawal.

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CODE	NAME	DEFINITION	EXAMPLE	ACTION
*These codes are drop-out codes and should only be used for students in grades 7-12. The asterisk does not appear in the code in the application or in a file upload.				
300*	Dropout, withdrew for personal or academic reasons	Student withdrew for personal or academic reasons.	Student is in grade 8, but not continuing their education for religious or cultural reasons, and does not register for homeschool with the county superintendent.	For the new year, enter a new enrollment record with Start and End Date as the first day of school, an End Status of 300: Dropout, withdrew for personal or academic reasons and an appropriate Dropout Reason. End Date is the last day of school in the prior year and the End Status is 100: End of year, returning to school next year.
310*	Dropout, exceeded age requirement set by district policy	Student exceeded maximum age (age 19 before September 10th in current school year) requirement set by district policy.	Student's is grade 11 and has 19th birthday in August district policy prohibits enrollment past age 19.	The student should not have an enrollment in the new year and the prior year's enrollment End Status should be 310: Dropout, exceeded age requirement set by district policy and the Dropout Reason should be 15: Reached Maximum Age Set by District Policy.
320*	Dropout, removed or expelled, without option to return	Student was removed from the education system, without choice, for reasons other than health and is not expected to return.	Student was permanently expelled, removed by court order or is in an adult corrections facility	End Date is the last day the student was present in the classroom. End Status is 320: Dropout, removed or expelled, without option to return and an appropriate Dropout Reason should be set.
330*	Dropout, withdrew to enroll in non-diploma program	Student enrolled in adult education or some type of education program that does not lead toward a diploma.	Grade 11 student enrolled in MT Youth ChalleNGe but leaves before the program is completed and does not sit for the HiSET.	End Date is the last day the student participated in the MT Youth ChalleNGe program with End Status 330: Dropout, withdrew to enroll in non-diploma program and an appropriate Dropout Reason.
			Grade 11 student enrolls in an adult education program to prepare for the HiSET test.	The student's End Date is the last day of attendance in a Montana High School education program – the End Status is 330: Withdrew to enroll in a non-diploma program with a corresponding Dropout Reason (18: HiSET (Pursuing) or 23: Completed HiSET) Students taking the HiSET are not considered graduates.

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CODE	NAME	DEFINITION	EXAMPLE	ACTION
340*	Dropout, unknown	Student is not enrolled, and their status is unknown => these are examples: including students dropped from the rolls for excessive truancy, students absent more than 10 consecutive days, or students who moved without providing further information on their educational status (grade 7-12).	Grade 12 student leaves a public school to attend Job Corps.	The student's End Date is the last day of attendance – the End Status code is 330: Withdrew to enroll in non-diploma program with a corresponding Dropout Reason (07: Job Corps or Similar Program, 18: HiSET (Pursuing), or 23: Completed HiSET).
			A student's last day of attendance is Friday – no records request is received, and no notification is given by the family, another school, or the OPI.	The student's End Date is the last day the student was present in the classroom. The End Status is 340: Unknown (Grades 7-12).
			Student finishes the school year with the intent of re-entry in the fall, but the student does not show and no request for records is received.	The student has a one-day enrollment in the new year with an End Status of 340: Unknown and a Dropout Reason of 17: Unknown reason (or other appropriate reason).
400	Graduated	A student has met the state and local requirements for graduation.	Regular High School graduate.	End Date is the last day of school. End Status is 400: Graduated. Enter the student's Diploma Date, Diploma Type, and Diploma Period on the Graduation tab.
500	Student died	Student has died.	Student passed away after the end of the school year.	• Modify End Status for the student's prior year enrollment record to *500: Student Died.* • If the student has an enrollment record in the ensuing year the record must be deleted.
			Student passed away during the school year.	End Date should be the last date of attendance. End Status is 500: Student Died.
510	Student is permanently incapacitated	Student is permanently incapacitated.	Student is unable to continue their education because they are permanently incapacitated.	End Date should be the last date of attendance. End Status is 510: Student is permanently incapacitated.

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CODE	NAME	DEFINITION	EXAMPLE	ACTION
900	Post HS Graduation End	Student had enrolled for HS courses after graduating.	Student had enrolled for HS courses after graduating.	End Date should be the last date of attendance. End Status is 900: Post HS Graduation End.
No End Status Required	Medical or mental health treatment	Student leaves school for acute (short term) medical or mental health treatment, school may or may not be providing educational services.	Student leaves school for acute (10 days or less) medical or mental health treatment at Shodair Children's Hospital.	No End Date or End Status is required unless the student is admitted to residential services or does not return to school.
Depends on situation	Student Transfer	Student stops coming to school and the district is later notified of a transfer.	A student's last day of attendance is Friday. Two weeks later a records transfer request is received form another district.	The End Date is the last day the student was present in the classroom, with an appropriate End Status code for the transfer.
		Student stops coming to school and no transfer is requested – follow up on absence does not discover where this student may be.	It is up to the district to determine how far they will carry a student as enrolled before withdrawing them.	The student's End Date is the last day the student was present in the classroom. End Status should be either 260: Unknown (grades PK-6) or 340: Dropout, unknown (grades 7-12).